

MINUTES OF THE MEETING OF ISLE ABBOTTS PARISH COUNCIL HELD ON
WEDNESDAY 10TH JULY 2024 AT 7.30pm IN THE VILLAGE HALL

PRESENT: Cllrs Lockley, Richards, Westworth, Vaun Davis and Hillman; the Clerk, and 8 members of the public.

24/53 APOLOGIES FOR ABSENCE: Somerset Council Cllr Adam Dance

24/54 DECLARATIONS OF INTEREST: None

24/55 MINUTES: RESOLVED that the minutes of the meeting on Tuesday 18th June 2024 were a correct record and duly signed by the Chair.

24/56 FINANCE.

a. FINANCIAL STATEMENT: RESOLVED to approve the financial statement to 30/6/24.

b. PAYMENTS : RESOLVED to approve the list of payments which are annexed at the end of the minutes.

24/57 PLANNING APPLICATIONS:

There were no new applications to consider.

Details of planning applications in the parish can be found on the Isle Abbots website: <https://www.isle-abbotts.org.uk/planning> This links directly to the Somerset Council planning portal where the full responses from the parish council can be seen along with decision notices from Somerset Council.

24/58 COUNCILLOR REPORTS / UPDATES

a. LOCAL COMMUNITY NETWORKS (LCN) (LVD): Cllr Vaun Davis reported that the LCN AGM was held on the 11th June, with a new Chair, Sean Dromgoole, and Vice-Chair, Tim Keirly appointed. There will be a new flooding focus group and it was advised that there is funding available from the Somerset Rivers Authority for parishes.

b. ROADS (LL): Cllr Lockley reported that repairs continue to take place but timeframes seem to have slowed. Residents are encouraged to continue to report issues on the roads direct to Somerset Council so they can assess and repair as quickly as possible. <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/>

It was noted that verge cutting is due to take place anytime from early June to the end of July on minor roads.

It was also noted that investigations will be taking place into the cause of flooding from Roseland to Homestill using a camera in the drainage pipe.

c. FOOTPATHS (AR): Cllr Richards advised that some replacement gates and posts have been delivered but installations had not yet been confirmed.

Any issues on footpaths/rights of way should be reported using the Explore Somerset interactive map which also shows any existing open issues. <https://roam.somerset.gov.uk/roam/map>

d. FLOODING(TW). Cllr Westworth advised there were no updates to report at this time.

e. VILLAGE HALL (AH): Cllr Hillman advised that the solar panels have now been installed. The next hall meeting is planned for August.

24/59 POLICIES FOR ADOPTION: The clerk advised that the Council should look to expand it's existing policies to ensure it has robust policies in place. RESOLVED to work on the following policies for adoption by the Council:

- a. Staffing/HR: Grievance & Disciplinary; Equality and Diversity
- b. Health & Safety
- c. Privacy/Data Protection
- d. Freedom of Information
- e. Social Media & Electronic Communications
- f. Complaints, including Vexatious Complaints
- g. Statement of Internal Control
- h. Grant Awards

Draft policies will be circulated to councillors once prepared and considered at future meetings.

24/60 IMPLEMENTATION OF DEDICATED EMAIL ADDRESSES: The Clerk recommended councillors move to dedicated email addresses linked to the website domain and advised that 10 email accounts are included within the existing hosting package. The Clerk also suggested a separate dedicated email for the Webmaster role. RESOLVED to proceed with implementing the dedicated addresses for each councillor, the Clerk and the Webmaster role.

24/61 ITEMS FOR NEXT AGENDA: None requested.

24/62 DATE OF NEXT MEETING: Wednesday 11th September 2024 in the Village Hall.

It was also noted that the date of the Annual Parish Council Meeting in 2025 has been scheduled for Tuesday 13th May due to availability of the hall.

There being no further business the Chair closed the meeting at 8.00pm.

Signed.....

Date.....

DRAFT

ANNEX. 1 – PAYMENTS

Payments - July 2024			
Invoice date	Payee	Description	Amount
02/06/2024	S Morley	Internal Audit	£ 50.00
01/07/2024	SLCC	Clerk annual membership (Split with cll employers)	£ 20.61
01/07/2024	K Larsson	Admin Expenses (May/June)	£ 16.21
01/07/2024	St Marys PCC	Grass cutting donation	£ 250.00

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